

REGULAR TOWN BOARD MEETING JANUARY 10, 2013 7PM

Present: Sup Tarbell

Coun Hurst

Coun Vitagliano

Coun Klein

Also Present: J. Koch, D. Nourse, G. Sahrle, M. Hanzly, M. Hotchkiss, M. Kelly, J. Kirsch, R. Dean, D. Ballinger, B. Bark, V. Purdy

Sup Tarbell called the meeting to order at 7PM.

The following vouchers were audited:

GENERAL FUND – TOWNWIDE \$6,137.88

GENERAL FUND – OUTSIDE VILLAGE 58.07

HIGHWAY FUND – TOWNWIDE 8,114.89

HIGHWAY FUND – OUTSIDE VILLAGE 1,616.11

SILVER LAKE SEWER DISTRICT 19,391.62

GARDEAU WATER DISTRICT 12,242.94

SILVER LAKE INSTITUTE WATER DISTRICT 12,095.30

SILVER LAKE LIGHTING DISTRICT 484.83

TOTAL \$60,141.64

A motion was made by Coun Hurst, seconded by Coun Klein to approve the vouchers totaling \$60,141.64.

REGULAR TOWN BOARD MEETING, cont'd JANUARY 10, 2013 7PM

Polled: Ayes: Hurst, Vitagliano, Tarbell, Klein

Noes: None Carried

R. Dean and J. Kirsch from Real Property Tax Services were present to relay information to the Board about the County Wide Assessing Program that is still in its preliminary stages. He explained that the Board will, at some point, have the option to go from a Sole Assessor for the Town to an Assessing Unit that is run by the [County.lt](#) is at the discretion of each Township as to whether they would like to be part of this program.

Public Comments:

G. Sahrle stated that the Town has to look at the fact that going with a County program takes even more power away from the towns.

A motion was made by Coun Vitagliano, seconded by Coun Hurst to approve the Supervisors report.

Polled:Ayes:Hurst, Vitagliano, Tarbell, Klein

Noes:NoneCarried

The Water/Sewer Report was reviewed.

D. Nourse stated that pump station #7 needs repairs and that the cost will be around \$6500 for replacing elbows and a double rail system and includes the cost of the truck that will be required for these repairs.

Sup Tarbell stated that this is the main station that is by the Corral and that D. Nourse needs to have these repairs done before the Corral opens.

Sup Tarbell stated that he met with Perry today about shared services. He stated that Jeff Drain (that has been working with our water/sewer department) will start coming to some of our meetings.

The Highway Report was reviewed.

The Zoning Report was reviewed.

Coun Hurst relayed to the Board that the meeting regarding Perry's Comp Plan is scheduled for 1/22/13 at 7PM at the Perry Town Hall.

Sup Tarbell stated that the Southern Wyoming County Medical Center, Inc. (Castile Medical Center) needs to have someone from the Town of Castile appointed to their

REGULAR TOWN BOARD MEETING, cont'dJANUARY 10, 20137PM

Board.Mary Kay Barton was previously appointed to the board but needed to take a temporary leave of absence.

A motion was made by Sup Tarbell, seconded by Coun Vitagliano to reappoint Mary Kay Barton for the term of 1/1/13-12/31/15 to the Southern Wyoming County Medical Center, Inc.

Polled:Ayes:Hurst, Vitagliano, Tarbell, Klein

Noes:NoneCarried

Sup Tarbell stated that he has had a couple of meetings with the Building Committee.Clark Patterson is in the process of getting some plans together.He also stated that some of the insurance money should be deposited soon into the joint account with the Town and Village.

Sup Tarbell stated that he went and visited the Dominion site and that a couple of the compressors were up and running but it has been very quiet.He stated that most of the construction trailers have been removed and that they are in the process of doing the punch list.He also stated that the construction fencing will be taken down soon.

Sup Tarbell relayed to the Board that Clark Patterson and Municipal Solutions are working on the application for shared services and should be completed soon and will be hand delivered to Senator Gallivan's office upon completion.

A motion was made by Coun Hurst, seconded by Coun Vitagliano to approve the 2013 Wage Schedule and Appointments Schedule.

Polled:Ayes:Hurst, Vitagliano, Tarbell, Klein

Noes:NoneCarried

* 2013 WAGE SCHEDULE: *

Office	Name	Pay Period	Annual Salary or Hourly Wage
Supervisor	Stephen Tarbell	Bi-weekly	\$5,000 (annual)
Dep.Highway Superintendent	Darryl Nourse	Bi-weekly	\$21.22
MEO Part-Time	Dylan Nourse	Bi-weekly	\$12.00
MEO Part-Time	Edward James	Bi-weekly	\$11.00
MEO Part-Time	Frank Bean	Bi-weekly	\$11.00
MEO Part-Time	Robert Bernard	Bi-weekly	\$11.00

MEO Part-Time	Gerald Fuller	Bi-weekly	\$11.00
MEO Part-Time	Keith Washburn	Bi-weekly	\$11.00
MEO Part-Time	Sam Zanghi	Bi-weekly	\$11.00
MEO Part-Time	Gary Loomis	Bi-weekly	\$11.00
Town Clerk	Vickie Draper	Bi-weekly	\$27,000 (annual)
Deputy Town Clerk	Marie-Elena Deeney	4 weeks (hourly)	\$9.55
Deputy Town Clerk	Melinda Sacco	Bi-weekly	\$8.76
Vital Statistics Registrar	Vickie Draper	Annually (May)	\$410 (annual)
Tax Collector	Vickie Draper	Bi-Weekly	\$3,290 (annual)
Zoning Secretary	Vickie Draper	Bi-Weekly	\$5300 (annual)
Town Justice	Alphonse Milillo	Bi-weekly	\$6120 (annual)
Town Justice	Ronald Carmichael	Bi-weekly	\$6120 (annual)
Justices' Clerk	Katherine Ryan	Bi-weekly	\$5100 (annual)
Councilman	John Hurst	Quarterly	\$2,500 (annual)
Councilman	Stanley Klein	Quarterly	\$2,500 (annual)
Councilman	Frank Vitagliano	Quarterly	\$2,500 (annual)
Councilman	Sam Monteleone	Quarterly	\$2,500 (annual)
Assessor	Sue Kibler	Bi-weekly	\$24,402 (annual)
Attorney for Town	Michael Kelly	Bi-weekly	\$3,500 (annual)
Historian	Linda Little	Quarterly	\$900 (annual)
Cleaner (Town Hall)	Wendy Wallace	4 weeks (hourly)	\$10.29
Zoning Enforcement Officer	David Swede	Bi-weekly (hourly)	\$14.86
Sewer Department	Lloyd Bennett	Bi-weekly (hourly)	\$14.60

Board of Assessment Review 10.00 hr min. \$100

Planning and Zoning Board - Per Regularly Scheduled Monthly Meeting

\$40.00 for Chairman, \$30.00 for members

Mileage rate: 44.5 cents

Highway Department- As per Union Contract (\$19.22)

PROCEDURES FOR PUBLIC PARTICIPATION AT TOWN BOARD MEETINGS

Any person wishing to address the Town Board must request from the Town Clerk at least 48 hours in advance to be placed on the agenda for the regular town meeting, and must advise the Town Clerk of the subject of their presentation. Each presentation and/or presenter will be limited to five (5) minutes unless extended by questioning by the board. If two or more individuals wish to present on the same subject, the time limit is reduced to three (3) minutes each. The Board may, at its discretion, reply to the presentation, table the matter, or take it under consideration for determination at a future meeting. Any person at the meeting, but not on the evening agenda may, at the discretion of the presiding official, be allowed to present after the conclusion of all items on the evening's agenda. Board members will be allowed to broach subjects not on the agenda, but non-board members will not be allowed to present on these subjects, except under the above rules.

REGULAR TOWN BOARD MEETING, cont'd JANUARY 10, 2013 7PM

Town of Castile - appointments, designations

and wage schedules for 1/1/13 - 12/31/13

Appointments:(1/1/13 - 12/31/13, unless specified otherwise)

Deputy Supervisor Stanley Klein

Dep. Highway Superintendent Darryl Nourse

Town Attorney Michael Kelly

Historian Linda Little

Zoning Officer David Swede

Town Justices' Clerk Katherine Ryan

Board of Appeals - term expires 12/31/13 Ronald Klein

Board of Appeals - term expires 12/31/14 Richard Bausch (Chairperson)

Board of Appeals - term expires 12/31/16 Anna Mae Balmas

Board of Appeals - term expires 12/31/17 Gary Baxter

Board of Appeals - term expires 12/31/15 William Barton

Board of Appeals - term expires 12/31/13 Ann Heizmann (Alternate)

Director of Youth Recreation to be appointed w/Village (Tim Eustace)

Castile Planning Board - term 1/1/11 - 12/31/15 Walter E Faryna

Castile Planning Board - term 1/1/12 - 12/31/16 William Bliss

Castile Planning Board - term 1/1/09 - 12/31/13 William Barton

Castile Planning Board - term 1/1/10 - 12/31/14 Richard M Eliaz (Chairperson)

Castile Planning Board - term 1/13/10 - 12/31/14 Donna Westacott

Castile Planning Board - term 1/1/09 – 12/31/13 Linda Holz

Castile Planning Board - term 1/1/13 - 12/31/17 Alan Gregg (Alternate)

Committees: (First named Board member is designated chairperson and/or voting member)

Highway and Cemetery: Coun. Klein, Monteleone, Supv. Tarbell

Planning and Zoning: Coun. Hurst, Vitagliano, Supv. Tarbell

Insurance: Coun. Vitagliano, Hurst, Supv. Tarbell

Silver Lake Watershed Commission: Coun. Klein, Monteleone, Supv. Tarbell

Water and Sewer: Sup. Tarbell, Coun. Monteleone, Klein

Library: Coun. Vitagliano, Hurst, Supv. Tarbell

Youth Recreation: Coun. Hurst, Vitagliano, Supv. Tarbell

Cablevision: Coun. Vitagliano, Supv. Tarbell

Labor Management: Coun. Klein, Supv. Tarbell

Solid Waste: Coun. Klein, Vitagliano, Supv. Tarbell

Auditing:All Councilman

Building Committee:Sup. Tarbell, Coun. Vitagliano, alt. Coun. Monteleone

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Designations:

Town Depository:Bank of Castile (Castile), Five Star Bank (Warsaw)

Official Newspapers:Perry Herald

Official Regular Meeting Night for Town Board:Second Thursday of each month at 7:00 PM.See procedures for public participation

Town Justice Court:Mondays 7:30 PM at Town Hall Court Room.

At 8:20PM a motion was made by Coun Klein, seconded by Coun Vitagliano to go into Executive Session regarding a contract.

Polled:Ayes:Hurst, Vitagliano, Tarbell, Klein

Noes:NoneCarried

At 9:11 a motion was made by Coun Vitagliano, seconded by Coun Hurst to come out of Executive Session.

A motion was made by Coun Vitagliano, seconded by Coun Hurst to authorize Sup Tarbell to sign the Settlement Stipulation for the Houseknecht property regarding an assessment. (Tax Map #'s 111.8-1-28 & 111.8-1-27.1)

Polled:Ayes:Hurst, Vitagliano, Tarbell, Klein

Noes:NoneCarried

At 9:14PM a motion was made by Coun Klein, seconded by Coun Vitagliano to adjourn the meeting.

Polled:Ayes:Hurst, Vitagliano, Tarbell, Klein

Noes:NoneCarried

Respectfully Submitted,

AUDIT MEETINGJanuary 12, 20139AM

Present:Sup Tarbell

Coun Hurst

Coun Vitagliano

Coun Klein

Also present:A. Milillo, K. Ryan, R. Carmichael

All Justice and Town Clerk's books were reviewed and found to be satisfactory.

AUDIT MEETINGJanuary 12, 2013, cont'd9AM

At 10:42AM a motion was made by Coun Klein, seconded by Coun Vitagliano to adjourn the meeting.

Polled:Ayes:Hurst, Vitagliano, Tarbell, Klein

Noes:NoneCarried

Respectfully Submitted,

SPECIAL MEETINGJanuary 30, 20133PM

Present:Sup Tarbell

Coun Hurst

Coun Vitagliano

Coun Monteleone

Also present:Mayor Granger, Justice Milillo, Justice Carmichael, ZEO Swede, K. Washburn,Justice Marky, Tom Carpenter, Brian Kulpa, Jeff Smith,

Bryan Jackson, Warsaw Country Courier

Sup Tarbell called the meeting to order at 3PM.

Sup Tarbell explained that the reason for the Special Meeting was to get everyone up to

date on the progress of the building and to also explain that the Town and Village are

applying for a shared services grant through the State. He stated that the application

for the deadline is 3/13/13 and then you normally don't hear if you are approved for the

grant until the Fall. He explained that we are working with Gallivan's office and the

application should be completed within the next 10 days and will then will be hand

delivered to Gallivan's office. He stated that Albany is aware that the application will be

coming and we will hopefully hear much sooner than Fall.

Sup Tarbell stated that the Court has already been approved for a \$30,000 grant.

Sup Tarbell explained that the Board needs to adopt the following resolution.

The Town of Castile Authorizing Resolution for the Local Government Efficiency Program Grant

WHEREAS, the Town and Village of Castile will apply for 2012-2013 Local Government Efficiency Grant from the New York State Department of State, which has a deadline date of March 13, 2013; and

WHEREAS, such application will request a grant for the design and construction of the Castile Town and Village Hall for a Joint Municipal and Court Facility for use by the Village and Town of Castile as described herein; and

WHEREAS, Stephen Tarbell, Castile Town Supervisor shall be designated as the lead applicant contact person and shall execute all financial and / or administrative processes relating to the implementation of this program; and

WHEREAS, the Village of Castile will be co-applicant(s) on the grant application

and will enter into intermunicipal agreements to complete the grant application and future design and construction if the grant is awarded; and

WHEREAS, the project shall be entitled the "Castile Town and Village Hall" and will be located in the general area of the previous Castile Town and Village Hall destroyed by fire, which will be utilized by the Town and Village of Castile for everyday municipal operations and for their local court proceedings. The reconstruction will improve efficiency in municipal and court operations and reduce the costs associated with each municipality's operations; and

WHEREAS, the Town of Castile is requesting a share of \$200,000 from the total \$400,000 grant request from the Local Government Efficiency Grant program for the design and construction of the Joint Municipal and Court Facility; and

WHEREAS, the Town of Castile will contribute at a minimum ten (10) percent local cash match if the grant is awarded.

NOW THEREFORE BE IT RESOLVED, Stephen Tarbell, as Castile Town Supervisor, is hereby authorized and directed to file an application for funding from the New York State Department of State's 2012-2013 Local Government Efficiency Grant Program, in the amount of \$400,000 and upon approval of said request to enter into and execute a project agreement with the State of New York Department of State for such financial assistance for the purpose of design and constructing a Joint Municipal and Court Facility as described above.

FURTHER BE IT RESOLVED, the Town of Castile will commit, at a minimum, its share of ten (10) percent of the required local match to participate in the Local Government Efficiency Grant Program.

A motion was made by Coun Vitagliano, seconded by Coun Hurst to approve The

Town of Castile Authorizing Resolution for the Local Government Efficiency Program

SPECIAL MEETING January 30, 2013, cont'd 3PM

Grant.

Polled: Ayes: Monteleone, Hurst, Vitagliano, Tarbell

Noes: None Carried

The plans/drawings were shown of the building and a hand count determined that the

majority of the people liked drawing A.

At 4:25PM a motion was made by Coun Monteleone, seconded by Coun Hurst to adjourn the meeting.

Polled:Ayes:Monteleone, Hurst, Vitagliano, Tarbell

Noes:NoneCarried

Respectfully Submitted,

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Vickie Draper Town Clerk 585-493-2440-Office 585-493-5058-Fax