

REGULAR TOWN BOARD MEETING

NOVEMBER 12, 2015

7PM

Present: Sup Tarbell  
Coun Hurst  
Coun Klein  
Coun Vitagliano

Also present: J. Koch, K. Granger, F. Reese, R. Boatman, M. Hotchkiss, T. McQuillen, D. Nourse, R. Uptegrove, B. Bark, M. Barber

Sup Tarbell called the meeting to order at 7PM

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The following vouchers were audited:

GENERAL FUND – TOWNWIDE	\$9,013.92
GENERAL FUND – OUTSIDE VILLAGE	3,001.36
HIGHWAY FUND – TOWNWIDE	57,476.71
HIGHWAY FUND – OUTSIDE VILLAGE	6,436.57
SILVER LAKE SEWER DISTRICT	1,930.45
GARDEAU WATER DISTRICT	86.37
SILVER LAKE INSTITUTE WATER DISTRICT	3,789.03
SILVER LAKE LIGHTING DISTRICT	597.41
TOTAL	\$82,331.82

A motion was made by Coun Vitagliano, seconded by Coun Klein to approve the vouchers totaling \$82,331.82.

Polled: Ayes: Hurst, Vitagliano, Klein, Tarbell  
Noes: none Carried

A motion was made by Coun Klein, seconded by Coun Hurst to approve the 10/08/15 minutes.

Polled: Ayes: Hurst, Vitagliano, Klein, Tarbell  
Noes: none Carried

The Supervisor's Report was not submitted by Baldwin's prior to the start of the meeting. (will approve at next month's meeting)

J. Koch presented his Water/Sewer Report. He stated that he has completely revamped his MSDS program and that he completed the HAZMAT Communications Program and submitted it to PESH and has now complied with all violations. He also stated that he recently replaced or repaired 15 curb stop shutoffs in the Institute.

A motion was made by Coun Hurst, seconded by Coun Vitagliano to allow J. Koch to attend training in Cuba on 11/18/15 at the cost of \$25 for water training credits.

Polled: Ayes: Hurst, Vitagliano, Klein, Tarbell  
Noes: none Carried

D. Nourse presented his Highway Report. He stated that he has received 1000 ton of salt/sand mix. He also stated that 17 trees were taken down on Club Road that were in the Town's right of way. The highway department helped with the cleanup for 4 days.

Sup Tarbell congratulated Bill Bark on his retirement from the hospital.

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The Zoning Report was reviewed.

T. McQuillen presented her Assessor's Report. She stated that she has completed the residential portion of the revaluation project and is working on vacant land and will begin working on commercial and agricultural land in December. She stated that she took a class in Batavia at ORPS last week. She began her new hours this week. She will now be working Thursdays from 1PM-4:30PM and Saturday mornings from 9AM-Noon.

She explained to the Board the new agriculture exemption that applies to fire districts that the Board has the option of adopting. She explained that it would allow for an exemption for vacant ag land that has no structures on it but that it would shift the tax burden elsewhere.

Coun Vitagliano asked how many parcels would this affect and what is the cost/rate?

She stated that she did not have the numbers in front of her but she will gather the information and send it to the Board members. This does not have to be adopted until March 1<sup>st</sup> so she recommended that it be brought back to the Board at the February meeting.

A motion was made by Coun Klein, seconded by Coun Hurst to adopt the following Appointments.

Polled: Ayes: Hurst, Vitagliano, Klein, Tarbell  
Noes: none Carried

- Town of Castile - appointments, designations for 1/1/16 - 12/31/16
- Appointments: (1/1/16 - 12/31/16, unless specified otherwise)

- Deputy Supervisor Stanley Klein
- Dep. Highway Superintendent Darryl Nourse
- Electrical/Pipe Maintenance Worker Jason Koch
- Town Clerk Vickie Draper
- Tax Collector Vickie Draper
- Zoning Secretary Vickie Draper
- Vital Registrar Vickie Draper
- Town Attorney Michael Kelly, Devon Kelly
- Historian Linda Little
- Zoning Officer David Swede
- Town Justice Clerk Vacant
- Board of Appeals - term expires 12/31/18 Ronald Klein
- Board of Appeals - term expires 12/31/19 Richard Bausch (Chairperson)
- Board of Appeals - term expires 12/31/16 Anna Mae Balmas (alternate)
- Board of Appeals - term expires 12/31/17 Gary Baxter
- Board of Appeals - term expires 12/31/20 William Barton
- Board of Appeals - term expires 12/31/18 Ann Heizmann
- Board of Appeals – term expires 12/31/20 Kevin Bohn (alternate)
- Director of Youth Recreation Kristi Weaver
- Castile Planning Board - term 1/1/16 - 12/31/20
- Castile Planning Board - term 1/1/12 - 12/31/16 William Bliss (alternate)
- Castile Planning Board - term 1/1/10 - 12/31/19 Richard M Eliaz (Chairperson)
- Castile Planning Board - term 11/13/14 -12/31/19 Joseph Backer
- Castile Planning Board - term 1/1/09 – 12/31/18 Linda Holz
- Castile Planning Board - term 1/1/13 - 12/31/17 Alan Gregg
- Castile Planning Board – term 10/1/14 – 12/31/18 Timothy McMullen
- Castile Planning Board – term 5/14/15 – 12/31/19 Eric Parker (alternate)

- Committees: (First named Board member is designated chairperson
  - and/or voting member)
- Highway and Cemetery: Coun. Klein, Hurst, Supv. Granger
- Planning and Zoning: Coun. Barber, Vitagliano, Supv. Granger
- Insurance: Coun. Vitagliano, Hurst, Supv. Granger
- Silver Lake Watershed Commission: Coun. Klein, Barber, Supv. Granger
- Water and Sewer: Sup. Granger, Coun. Hurst, Klein
- Library: Coun. Barber, Hurst, Supv. Granger
- Youth Recreation: Coun. Hurst, Barber, Supv. Granger
- Cablevision: Coun. Vitagliano, Supv. Granger
- Labor Management: Coun. Klein, Supv. Granger
- Solid Waste: Coun. Klein, Vitagliano, Supv. Granger
- Auditing: All Councilman
- Building Committee: Sup. Granger, Coun. Vitagliano, alt. Coun. Barber
- Sexual Harassment Committee: Coun. Vitagliano, Coun. Klein

- Designations:

- Town Depository: Bank of Castile (Castile)

- Official Newspapers: Perry Herald
- Official Regular Meeting Night for Town Board: Second Thursday of each month at 7:00 PM. See procedures for public participation
- Town Justice Court: Mondays 7:30 PM at Town Hall Court Room.

F. Reese was present and explained where we are in the process regarding the Silver Lake Water project. She stated that sections 2 & 3 of the SEQRA need to be approved prior to us receiving funding.

Sup Tarbell stated that Attorney Kelly has reviewed this information and he stated that everything looked good.

A motion was made by Coun Klein, seconded by Coun Hurst to approve sections 2 & 3 of the SEQRA for the Silver Lake Water project.

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Polled: Ayes: Hurst, Vitagliano, Klein, Tarbell

Noes: none    Carried

F. Reese explained the Negative Declaration Resolution (as follows, to the Board). (Attorney Kelly also reviewed and approved).

**NEGATIVE DECLARATION RESOLUTION**

**Silver Lake Institute Water District (Town of Castile Water District No. 1)  
Water System Improvements**

Whereas, the Wyoming County Health Department has recommended to the Town of Castile that water pressure in the Silver Lake Water District is insufficient for adequate fire protection of homes and businesses on Chapman Avenue; and

Whereas, the extension of water mains along NY Route 39, Camp Road and Chapman Road will allow the provision of looped water service to the Silver Lake Historic Institute Historic District and provide improved water pressure for these historic structures; and

Whereas, the Town Board classified the action described above as a Type I Action under 6 NYCRR Part 617.4 (b) (8) and (9) of the State Environmental Quality Review Act, and initiated a coordinated review of this action on October 8, 2015;

Whereas, the Town Board has reviewed the Long Environmental Assessment Form prepared for this project; and

Whereas, copies of the Long Environmental Assessment Form were made available at the Town Hall and in other public locations, and an opportunity for public comments was provided at the regular Town Board Meeting on October 8, 2015; and



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Vickie Draper, Town Clerk  
Town of Castile

Date

A motion was made by Coun Vitagliano, seconded by Coun Hurst to adopt the Negative Declaration Resolution.

Polled: Ayes: Hurst, Vitagliano, Klein, Tarbell  
Noes: none Carried

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The State Historic Preservation Office sent a letter to the Town stating that because part of the lake is in a Historical District that a survey must be completed by an Archeologist that shows that there are not any Indian Artifacts in the areas that have previously been "undisturbed".

The Town received 2 estimates, one from Archaeological Consulting Experts at the cost of \$3995 and one from Deuel Archaeology at the cost of \$2295.

A motion was made by Sup Tarbell, seconded by Coun Klein to approve the estimate from Deuel Archaeology at the cost of \$2295.

Polled: Ayes: Hurst, Vitagliano, Klein, Tarbell  
Noes: none Carried

It was decided that the year end meeting will be held on Thursday, December 31, 2015 at 2PM.

It was decided that the Annual Audit meeting will be held on Saturday, January 9, 2016 at 9AM.

At 7:33PM a motion was made by Coun Klein, seconded by Coun Vitagliano to go into Executive Session regarding a personnel issue.

Polled: Ayes: Hurst, Vitagliano, Klein, Tarbell  
Noes: none Carried

At 7:36PM a motion was made by Coun Klein, seconded by Coun Hurst to come out of Executive Session.

Polled: Ayes: Hurst, Vitagliano, Klein, Tarbell  
Noes: none Carried

No action taken.

At 736PM a motion was made by Coun Hurst , seconded by Coun Klein to adjourn the meeting.

Polled: Ayes: Hurst, Vitagliano, Klein, Tarbell  
Noes: none Carried