

REGULAR BOARD MEETING NOVEMBER 13, 2019 7PM

Present: Sup Granger
 Coun Klein
 Coun Hurst
 Coun Barber

Also present: D. Nourse, D. Nourse, M. Jensen

Sup Granger called the meeting to order at 7PM

The following vouchers were audited:

| | |
|--------------------------------|-------------|
| GENERAL FUND – TOWNWIDE | \$11,868.04 |
| GENERAL FUND – OUTSIDE VILLAGE | 5,645.32 |
| HIGHWAY FUND – TOWNWIDE | 32,144.27 |
| HIGHWAY FUND – OUTSIDE VILLAGE | 9,899.82 |
| SILVER LAKE SEWER DISTRICT | 8,669.70 |
| GARDEAU WATER DISTRICT | 97.21 |
| SILVER LAKE INSTITUTE | 104.79 |
| SILVER LAKE LIGHTING DISTRICT | 560.80 |
| TOTAL | \$68,989.95 |

A motion was made by Coun Klein, seconded by Coun Hurst approving the vouchers totaling \$68,989.95.

Polled: Ayes: Barber, Klein, Hurst, Granger
 Noes: None Carried

M. Jensen, Village of Perry Administrator, was present to discuss the Letchworth Cable Access meeting that most of the Board Members attended last month. He stated that the subscription is continuing with the Village of Perry, Town of Perry and Town of Castile, however, Perry carries a bulk of the budget. They are not looking to do business as usual but looking to make changes. There will be another Letchworth Cable Access meeting on November 20th at 7PM.

REGULAR BOARD MEETING, cont'd NOVEMBER 13, 2019 7PM

M. Jensen also stated that he has spoken with Dylan Nourse about the use of the Village's sewer camera. He stated that they are willing to do shared services with the Town of Castile. He stated that currently they are in need of a trailer for the camera and that if the Town were to purchase a trailer that it can be kept at their building with the camera ready to go on it. He stated that he has requested that this be put on the

shared services list at the County. Currently the Village uses the camera about 25-30 times a year and is approximately 2 years old.

Coun Barber asked what they life expectancy of the camera is.

M. Jensen stated that he's not sure but it is very durable and he is hoping at least 10 years.

Dylan Nourse stated that he has already obtained a quote for the trailer from J&J Equipment for \$19,990 for a 6'X12' enclosed outfitted trailer.

A motion was made by Coun Klein, seconded by Coun Barber to purchase the trailer from J&J Equipment and enter into a shared services contract with the Village of Perry contingent upon approved verbiage in said contract.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

Sup Granger stated that if the contract is drawn up correctly there could be the possibility of renting it out to other municipalities as well.

A motion was made by Coun Barber, seconded by Coun Hurst to continue with Letchworth Cable Access for 1 more year.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

Darryl Nourse asked M. Jensen if they have given any more thought about taking over our sewer main that runs through the Village of Perry. M. Jensen stated that they would have to put in a grinder unit with a meter at the point where they would take over and then they would be responsible for the rest of our sewer main. He stated that it is something that his Board has discussed but nothing has been decided upon.

A motion was made by Coun Barber, seconded by Coun Hurst to approve the minutes from the 10/09/19 meeting.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

REGULAR BOARD MEETING, cont'd NOVEMBER 13, 2019 7PM

A motion was by Coun Klein, seconded by Coun Hurst to approve the Sup Report.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

Dylan Nourse presented his Water/Sewer Report. He stated that 64 Seconds is a company that has GIS mapping software where he can record where each manhole, shutoff, water main, etc is located. The cost is \$1125 for a 5 year contract but does not include a tablet.

Sup Granger stated that he thinks the County has something similar and recommended that he contact them and get back to the Board next month.

Dylan Nourse also presented to the Board quotes for a UTV. Sup Granger stated that he rode around the lake with Dylan and he feels that it would be useful to have one. He also stated that if approved for the UTV that he would have to get rid of the ambulance. Dylan presented the following quotes to the Board. (this was previously approved for the 2020 budget).

| | | |
|-------------------------------|------------|----------|
| Kelly's Garage (Perry) | Bobcat | \$18,134 |
| LandPro Equipment (Brockport) | John Deere | \$22,160 |
| Lamb & Webster (North Java) | Kubota | \$18,500 |
| Larry Romance (Arcade) | Mohindra | \$17,950 |

A motion was made Coun Hurst, seconded by Coun Klein to accept the bid from Kelly's Garage for \$18,134 although it is slightly higher than Larry Romance as it is better quality and it is nice to keep it local.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

M. Jensen stated that the Village of Perry would be interested in our ambulance as theirs is quite a bit older than ours and that it has been a tremendous benefit for their water department. He stated that they would have to work it into next years budget.

Dylan Nourse also stated that he had received bids for a backhoe with subframe for his tractor.

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|----------------|--|
| Larry Romance | \$5400 |
| Empire Tractor | \$5340 (does not include installation) |

A motion was made by Coun Klein, seconded by Coun Hurst to approve the bid by Larry Romance contingent upon it coming out of the sewer budget in 2020.

REGULAR BOARD MEETING, cont'd NOVEMBER 13, 2019 7PM

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

Darryl Nourse presented his Highway Report. He declared Bennion, Kennedy and Transit Roads as seasonal use with no maintenance to be done from November 1, 2019-April 15, 2020.

A t8:08PM a motion was made by Coun Klein, seconded by Coun Hurst to go into Executive Session regarding possible litigation.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

At 8:15PM a motion was made by Sup Granger, seconded by Coun Klein to come out of Executive Session.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

No action taken

D. Nourse presented his quotes for a 2020 F Series 4 X4 Pickup.

| | | |
|-----------------------------|------------|----------|
| Kellys Garage (Perry) | with trade | \$13,500 |
| Emerling Ford (Springville) | with trade | \$13,688 |
| Conroy Motors (Java Center) | with trade | \$14,450 |

A motion was made by Coun Klein, seconded by Coun Hurst to accept the quote from Kelly Motors.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

The Zoning Report was reviewed

Coun Barber stated that the County Zoning office is putting together zoning laws that we may be interested in looking at. Currently our Planning Board was instructed to start looking at making changes to our laws but if we can have uniformed laws that would be easier to read and understand then we should look into that. There are meetings in December and January at the County regarding this.

The Assessor's Report was reviewed

REGULAR BOARD MEETING, cont'd NOVEMBER 13, 2019 7PM

Clerk Draper is looking into changing our website as oftentimes it takes a while for our information to get posted. The Sheldon Town Clerk has developed a few other Towns

websites and they are very good. The cost is \$300 to put the site together.

Sup Granger stated that he has heard that they will be going County Wide Shared Services utilizing this Clerk. He also stated that he would rather the Town have its own website rather than sharing with the Village.

Sup Granger stated that the County is now doing County Wide Shared Services for the IT Department and asked if the Board wanted to be part of it.

A motion was made by Coun Klein, seconded by Coun Barber to do the County Wide Shared Services for IT.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

A motion was made by Coun Klein, seconded by Coun Hurst to purchase a cabinet for \$200 to be split with the Village 70/30 for the defibrillator.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

The year end meeting will be held on December 27th, 2019 at 9AM

The year end audit will be held on January 11, 2020 at 9AM

A motion was made by Coun Klein, seconded by Coun Hurst allowing Sup Granger to sign the Snow and Ice Removal Contract with the County.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

A motion was made by Coun Hurst, seconded by Coun Barber approving the Appointment and Wage Schedules.

Polled: Ayes: Barber, Klein, Hurst, Granger
Noes: None Carried

Town of Castile - appointments, designations and wage schedules for 1/1/20 - 12/31/21

Appointments: (1/1/20 - 12/31/21, unless specified otherwise)

| | |
|--|------------------------------|
| Deputy Supervisor | Stanley Klein |
| Dep. Highway Superintendent | Darryl Nourse |
| Town Clerk | Vickie Draper |
| Deputy Town Clerk | Barbara Ackerman |
| Tax Collector | Vickie Draper |
| Zoning Secretary | Vickie Draper |
| Vital Registrar | Vickie Draper |
| Deputy Registrar | Johanna Gozelski |
| Town Attorney | Devon Kelly |
| Historian | Linda Little |
| Zoning Officer | Wyoming County |
| Town Justice Clerk | Valerie Miller |
| Board of Appeals - term expires 12/31/23 | James Bellamy |
| Board of Appeals - term expires 12/31/24 | Richard Bausch (Chairperson) |
| Board of Appeals - term expires 12/31/21 | Louis Cichelli |
| Board of Appeals - term expires 12/31/22 | Allan Cicchini (alternate) |
| Board of Appeals - term expires 12/31/20 | Richard Nobles (alternate) |
| Board of Appeals - term expires 12/31/23 | Ann Heizmann |
| Board of Appeals – term expires 12/31/20 | Kevin Bohn |
| Director of Youth Recreation | Kristi Weaver |
| Castile Planning Board - term expires 12/31/21 | Betsy Kent |
| Castile Planning Board - term expires 12/31/21 | Richard M Eliaz (alternate) |
| Castile Planning Board – term expires 12/31/24 | Joseph Backer |
| Castile Planning Board - term expires 12/31/23 | Linda Holz |
| Castile Planning Board - term expires 12/31/22 | (alternate) |
| Castile Planning Board – term expires 12/31/20 | Timothy McMullen |
| Castile Planning Board – term expires 12/31/24 | Eric Parker (Chairperson) |

Committees: (First named Board member is designated chairperson and/or voting member)

Highway and Cemetery: Coun. Klein, Hurst, Supv. Granger
Planning and Zoning: Coun. Barber, Vitagliano, Supv. Granger
Insurance: Coun. Vitagliano, Hurst, Supv. Granger
Silver Lake Watershed Commission: Coun. Klein, Barber, Supv. Granger
Water and Sewer: Sup. Granger, Coun. Hurst, Klein
Library: Coun. Barber, Hurst, Supv. Granger
Youth Recreation: Coun. Hurst, Barber, Supv. Granger
Cablevision: Coun. Vitagliano, Supv. Granger
Labor Management: Coun. Klein, Supv. Granger
Solid Waste: Coun. Klein, Vitagliano, Supv. Granger
Auditing: All Councilman
Building Committee: Sup. Granger, Coun. Vitagliano, alt. Coun. Barber
Sexual Harassment Committee: Coun. Vitagliano, Coun. Klein
Silver Lake Trail: Supv. Granger

Designations:

Town Depository: Bank of Castile (Castile/Perry)

Official Newspapers: Perry Herald

Official Regular Meeting Night for Town Board: Second Wednesday of each month at 7:00 PM.

See procedures for public participation.

Town Justice Court: Mondays 7:30 PM at Town Hall Court Room.

2020 WAGE SCHEDULE:

| <u>Office</u> | <u>Name</u> | <u>Pay Period</u> | <u>Hourly Wage</u> | <u>Annual Salary or</u> |
|---|-----------------------|------------------------|---------------------------------|-------------------------|
| Supervisor | Keith Granger | Bi-weekly | \$ 5,722 | |
| Dep.Hwy. Sup. | Darryl Nourse | Bi-weekly | \$ per Union Contract (\$23.66) | |
| MEO Part-Time | Gary Loomis | Bi-Weekly | \$ 13.00 | |
| Town Clerk | Vickie Draper | Bi-weekly | \$36,004 | |
| Deputy Town Clerk | Barbara Ackerman | 4 weeks (hourly) | | \$ 11.80 |
| Vital Statistics Registrar | Vickie Draper | Annually (May) | | \$ 472 |
| Tax Collector | Vickie Draper | Bi-Weekly | \$ 3,904 | |
| Zoning Secretary | Vickie Draper | Bi-Weekly | \$ 50.00 per meeting | |
| Town Justice | Alphonse Milillo | Bi-weekly | | \$ 6367.50 |
| Town Justice | Judy McClurg | Bi-weekly | | \$ 6367.50 |
| Justices' Clerk | Valerie Miller | Bi-weekly | \$ 4,994 | |
| Councilman | John Hurst | Quarterly | \$ 2,856 | |
| Councilman | Stanley Klein | Quarterly | \$ 2,856 | |
| Councilman | Frank Vitagliano | Quarterly | \$ 2,856 | |
| Councilman | Mark Barber | Quarterly | \$ 2,856 | |
| Assessor | Tina McQuillen | Bi-weekly | \$27,372 | |
| Attorney for Town | Devon Kelly | Bi-weekly | \$ 5,000 | |
| Historian | Linda Little | Quarterly | | \$ 950 |
| Zoning Enforcement | Wyoming County | Bi-weekly (per parcel) | | \$ 2.72 |
| Board of Assessment Review | 10.00 hr | min. | \$ 100 | |
| Planning and Zoning Board - Per Regularly Scheduled Monthly Meeting | | | | |
| \$40.00 for Chairman, \$30.00 for members, \$50 per meeting-Secretary | | | | |
| Mileage rate: 50 cents | | | | |
| Highway Department- | As per Union Contract | | | \$ 21.66 |
| Sewer Department | Dylan Nourse | Bi-weekly (hourly) | | \$ 22.66 |
| Sewer Department | | | \$ | |

PROCEDURES FOR PUBLIC PARTICIPATION AT TOWN BOARD MEETINGS