

December 5<sup>th</sup>, 2017

REGULAR BOARD MEETING

PRESENT: Mayor Washburn  
Tr Reed, Bannister, Miller, James  
Supt Wright  
Clerk Gozelski

ALSO PRESENT: R. Uptegrove, C. O'Donnell

At 7:00pm Mayor Washburn called the meeting to order and led us in the Pledge of Allegiance.

Minutes of previous meeting were read.

A motion was made by Tr Bannister, seconded by Tr James, that the minutes be approved from the previous meeting.

Polled: Ayes: Tr Reed, Bannister, Miller, James, and Mayor Washburn  
Noes: None Carried

Public Comments:

C. O'Donnell approached The Board about the outstanding electric bill that was in the name of her soon to be ex-husband. She was not able to pay the past bill. It was determined that she is on the tax roll and is an owner and had lived there and benefited from the said utilities that are on the outstanding bill. The Board collectively told her to approach Social Services and Angel Action for assistance.

Bills listed in abstract #13 in the amounts of:

\$4,338.33 in the General Fund, \$12,826.86 in the Electric Fund, \$1,746.81 in the Water Fund, and \$193,302.38 in the Sewer Fund.

A motion was made by Tr Miller, seconded by Tr James, that the bills be approved and paid.

Polled: Ayes: Mayor Washburn, Tr Reed, Bannister, James, and Miller  
Noes: None Carried

Mayor's Report:

Mayor Washburn extends a very special thank you to Dawn Miller for her effort with the lights and the flyers for the First Annual Christmas Event. There is a renewed sense of community. It is very much appreciated. For next year's Christmas Event, Mayor Washburn would like to either: have the road (Rt 39) shut down for the ceremony, or for the speed to be reduced for safety concerns. Supt Wright will look into the paper work/forms/permit required to do so. Mayor Washburn received a call from customer R. Koerner who wanted the \$50.00 turnoff fee to be waived. The matter was discussed and the Board decided that the bill should stand after the fee was explained by Supt Wright.

Committee Report.

No reports

Supt's Report:

Tom and the DPW went to Holley this past week to reciprocate on our part of the shared services agreement; this was in the Electric Department. They are returning Wednesday, December 6<sup>th</sup> and that should complete the needs there. Holley is impressed with how much they are able to accomplish when they work together.

Supt Wright said, "This works well, because if we have a need in the middle of the night, Holley will reciprocate." Tom will address the sidewalk issue next to the Dollar General. He will send out a letter stating, due to inclement weather that is occurring the issue of the sidewalk will be addressed in the Spring.

Clerk's Report:

A motion was made by Tr James, and seconded by Tr Bannister, that as of January 1<sup>st</sup>, 2018, the tax search fee will be \$35.00.

Polled: Ayes: Mayor Washburn, Tr Reed, James, Bannister, and Miller  
Noes: None Carried

A motion was made by Tr Bannister, and seconded by Tr Miller, to permit Deputy Clerk Courtney Gilkinson to take the Excel Class through Groupon at a very reduced rate.

Polled: Ayes: Mayor Washburn, Tr Reed, James, Bannister, and Miller  
Noes: None Carried

Senator Gallivan sent a letter to inform us that the Department of Transportation will look in to an amendment to the speed limit next to Dollar General, at our request.

At 7:41pm, a motion was made by Mayor Washburn, and seconded by Tr Reed, to go into Executive Session for Legal Matters.

Polled: Ayes: Mayor Washburn, Tr Reed, James, Bannister, and Miller  
Noes: None Carried

At 8:40pm, a motion was made by Mayor Washburn, and seconded by Tr Bannister, to come out of Executive Session.

Polled: Ayes: Mayor Washburn, Tr Reed, Miller, James, and Bannister  
Noes: None Carried

A motion was made by Mayor Washburn, and seconded by Tr Bannister, to pay the Deputy Clerk, C. Gilkinson 6 hours of holiday pay starting with Christmas 2017 and going forward on future holidays.

Polled: Ayes: Mayor Washburn, Tr Reed, James, Bannister, and Miller  
Noes: None Carried

A motion was made by Mayor Washburn, and seconded by Tr Bannister, that the Deputy Clerk C. Gilkinson be increased to \$13.00/hour for pay effective in January of 2018.

Polled: Ayes: Mayor Washburn, Tr Reed, James, Bannister, and Miller  
Noes: None Carried

A motion was made by Tr Bannister, and seconded by Tr Reed, that the employee vacation schedule go as following:

- One week after one year of service.
- Two weeks after two years of service.
- Three weeks after five years of service.
- Four weeks after ten years of service.
- Five weeks after twenty years of service.

Polled: Ayes: Mayor Washburn, Tr Reed, James, Bannister, and Miller  
Noes: None Carried

A motion was made by Tr Reed, and seconded by Tr Bannister, that salaried employees may rollover personal time and floating holiday time to the following year by month end in June.

Polled: Ayes: Mayor Washburn, Tr Reed, James, Bannister, and Miller  
Noes: None Carried

A motion was made by Mayor Washburn, and seconded by Tr Miller, that salaried employees who participate in the shared services and incur overtime outside of their regularly scheduled working hours can apply the said hours towards vacation time.

Polled: Ayes: Mayor Washburn, Tr Reed, James, Bannister, and Miller  
Noes: None Carried

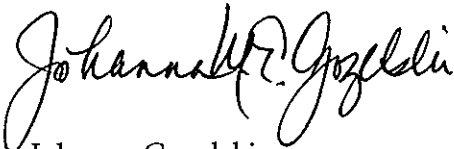
A motion was made by Mayor Washburn, and seconded by Tr Miller, that salaried employees that participate in storm relief or emergency calls out on weekends, holidays, or outside their regularly scheduled hours will be given double pay.

Polled: Ayes: Mayor Washburn, Tr Reed, James, Bannister, and Miller.  
Noes: None Carried

At 8:43pm, a motion was made by Mayor Washburn, and seconded by Tr Miller, to adjourn the meeting.

Polled: Ayes: Tr Bannister, James, Miller, Reed, and Mayor Washburn  
Noes: None Carried

Respectfully submitted,



Johanna Gozelski  
Clerk/Treasurer